



TOWN OF FRANKLIN
BOARD OF FINANCE (BOF)
FRANKLIN TOWN HALL
7 Meetinghouse Hill Rd.
Franklin, Connecticut
MINUTES – REGULAR MEETING
Tuesday, August 14, 2018
7:30 p.m.

1. Call to Order: Chairman Richard Handfield called the meeting to order at 7:30 p.m.

Members Present: Vice Chairman Veronica Calvert, Susan Dombrowski, Richard Handfield, Joe LeVasseur, Richard Weingart. **Members Absent:** Calli Carboni. **Alternate Members Present:** Roland Mihok.
Alternate Members Absent: Wesley Crawford, Niels Jeppesen.
Also Present: First Selectman Charlie Grant

Chairman Handfield seated Roland Mihok for Calli Carboni.

2. Recognition of Visitors:

3. Additions to the Agenda: None

4. Approval of Minutes:

- a. July 10, 2018:

MOTION #1 (08-14-18): made by Mr. Weingart **SECONDED BY** Mrs. Dombrowski that the Board of Finance approve Meeting Minutes of July 10, 2018 as amended

Agenda Item 7a. – Change last sentence to read:

“Roland Mihok asked for an account of expenses to date for the Town Water and Sewer Project”

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

5. Review of Reports:

- a. **Monthly Tax Collection Report:** Kelsey Allard, Tax Collector, submitted and reviewed the July 2018 monthly report as submitted.

- 49.8% of taxes collected on the 2017 Grand List
- \$45,594.73 prior year taxes
- \$7,134.43 interest and lien fees

- b. **Monthly Board of Selectmen Income Report:** Mr. Grant reviewed the most current report as submitted at the meeting. State funds have not been received by the Town at this point.

- c. **Monthly Board of Selectmen Expense Report:** Mr. Grant reviewed the most current report as submitted at the meeting. Accounts are where they should be and range from 3% to 4% expended. There are a small amount of outstanding bills to be paid from FY 17-18. A final report will be provided when FY 17-18 is closed-out.

- d. **Monthly Board of Education Report:** Peter Calvert indicated the BOE FY 17-18 budget will be in the black at close out.

e. **Monthly Selectman's Report:** Mr. Grant reviewed the Town Budget as submitted at the meeting. Planning is taking place for the Plains Road Culvert Re-lining Project. Because of recent weather conditions, chip sealing of town roads will be done spring of 2019. Underground Storage Tank Replacement Project at Franklin Elementary School will be done summer of 2019. The Town and the Board of Education will work cooperatively to assure all preparation work is completed to allow for construction.

6. Correspondence: None

7. Unfinished Business:

a. Update Municipal Roof Complex:

MOTION #2 (08-14-18): made by Chairman Handfield **SECONDED BY** Mr. Weingart that the Board of Finance approves the First Selectman to expend no more than \$6,000 from the General Fund and the remainder of the balance in the Municipal Complex Roof Capitol Improvement Project for a total of \$19,000 to be paid to project contractors as named in the settlement contract

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

8. New Business: None

9. Public Comments: None

8. Adjournment

MOTION #3 (08-14-18): made by Mrs. Dombrowski **SECONDED BY** Mr. Weingart that the Board of Finance adjourn the meeting.

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

Respectfully submitted,
Sherry Pollard, Board Secretary