



**TOWN OF FRANKLIN**  
**BOARD OF FINANCE (BOF)**  
**FRANKLIN TOWN HALL**  
**7 Meetinghouse Hill Rd.**  
**Franklin, Connecticut**  
**MINUTES – REGULAR MEETING**  
**Tuesday, December 11, 2018**  
**7:30 p.m.**

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1. Call to Order: Vice Chairman Veronica Calvert called the meeting to order at 7:34 p.m.

**Members Present:** Calli Carboni, Vice Chairman Veronica Calvert, Susan Dombrowski, Richard Weingart (arrived after meeting began). **Members Absent:** Wesley Crawford, Richard Handfield, Niels Jeppesen, Joe LeVasseur. **Alternate Members Present:** Roland Mihok.

**Also Present:** Board of Education Chairman Peter Calvert, Selectman Tom Craney, First Selectman Charlie Grant, and Treasurer Patio Osten.

Vice Chairman Calvert seated Roland Mihok for Richard Weingart.

2. Recognition of Visitors: Vice Chairman Calvert recognized visitors.
3. Additions to the Agenda: None
4. Approval of Minutes:

- a. October 9, 2018 Regular Meeting

**MOTION #1 (12-11-18):** made by Mrs. Dombrowski **SECONDED BY** Mr. Mihok that the Board of Finance approve Meeting Minutes of October 9, 2018, Regular Meeting as presented

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

5. Review of Reports:

- a. **Monthly Tax Collection Report:** Mr. Grant reviewed the Tax Collector's report.

- 56.87% of taxes collected on the 2017 Grand List
- \$41,242.57 prior year taxes
- \$16,218.45 interest and lien fees

- b. **Monthly Board of Selectmen Income Report:** Mr. Grant reviewed the report as submitted. There was discussion on various line items throughout the budget. He noted CT State funds have not been released and that Local Capital Improvement Program (LOCUP) funds have been received and will be applied to the Budget.

\* Mr. Weingart arrived at this point in the meeting.

- c. **Monthly Board of Selectmen Expense Report:** Mr. Grant reviewed his report as submitted. Discussion took place on various line items. Expenses have been on an increase due to repairs needed on the town hall roof, general maintenance and supplies due to heavy rain storms, and garage maintenance due to fuel costs.
  - d. **Monthly Board of Education Report:** Mr. Calvert briefly reviewed the report and noted special education funding changes have occurred and resulted in increased costs. At this point, the budget is in the red by approximately \$10,000.

e. **Monthly Selectman's Report:**

End-of-Year Transfers: Mr. Grant is working on a list of end of year transfers including expended and un-expended line items. The Board intends to review this topic at their next monthly meeting.

Water & Sewer Project: Mr. Grant noted the Water & Sewer Project has been approved and is supported by a five million dollar grant. Town Staff and the Engineering Consulting Firm are preparing for the bidding process at this time.

Treasurer Responsibilities: The Treasurer is now responsible for the reconciliation process. The treasurer will see an increase in hours and be compensated accordingly.

Ayers Road: Mr. Grant noted the town has received funds appropriated by FEMA for financial assistance to repair road damage on Ayers Road. Reimbursement is expected to be approximately 75%. Damages were caused by severe rain storms.

Plains Road Culvert: Town Staff, Army Corp of Engineers, and DEEP are reviewing this project. It is anticipated the project would begin at the end of summer 2019.

Murphy Road Widening Project. Town Staff is has been reviewing this project and are working towards starting construction in spring 2019.

6. Correspondence: Reviewed as submitted.

7. Unfinished Business: None

8. New Business:

a. Approve 2019 Meeting Calendar:

**MOTION #2 (12-11-18):** made by Ms. Carboni SECONDED BY Ms. Dombrowski that the Board of Finance approve the 2019 Meeting Calendar Dates only as presented

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

**MOTION #3 (12-11-18):** made by Ms. Dombrowski SECONDED BY Ms. Carboni that the Board of Finance approve to vote on the meeting time at the January 2019 meeting

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

9. Public Comments: None

10. Adjournment

**MOTION #4 (12-11-18):** made by Mrs. Dombrowski SECONDED BY Ms. Carboni that the Board of Finance adjourn the meeting at 8:24 p.m.

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

Respectfully submitted,  
Sherry Pollard, Board Secretary