



TOWN OF FRANKLIN
BOARD OF FINANCE (BOF)
FRANKLIN TOWN HALL
7 Meetinghouse Hill Rd.
Franklin, Connecticut
MINUTES – REGULAR MEETING
Tuesday, April 10, 2018
7:30 p.m.

1. Call to Order: Chairman Richard Handfield called the meeting to order at 7:30 p.m.

Members Present: Veronica Calvert, Cali Carboni, Sue Dombrowski, Richard Handfield, Joe LeVasseur and Richard Weingart. **Alternate Member Present:** Roland Mihok. **Alternate Members Absent:** Niels Jeppesen, Wesley Crawford.

Also Present: First Selectman Charlie Grant, Board of Education Chairman Peter Calvert

2. Recognition of Visitors:

3. Additions to the Agenda:

MOTION #1 (04-10-18): made by Chairman Handfield **SECONDED BY** Susan Dombrowski that the Board of Finance add the following to Old Business: 1) Discussion Spending Freeze

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

4. Approval of Minutes:

- a. March 27, 2018 Special Meeting

MOTION #2 (04-10-18): made by Cali Carboni **SECONDED BY** Richard Weingart that the Board of Finance approve Meeting Minutes of March 27, 2018 Special Meeting, as presented

VOICE VOTE: Veronica Calvert and Susan Dombrowski- Abstained

MOTION CARRIES

5. Review of Reports:

- a. **Monthly Tax Collection Report:** Kelsey Allard, Tax Collector, reviewed the December 2017 monthly report as submitted.

- 97.65% of taxes collected on the 2016 Grand List
- \$66,691.45 prior year taxes
- 45,602.15 interest and lien fees

The March 2018 Delinquent Real Estate was submitted by the Tax Collector and reviewed by BOF.

- b. **Monthly Board of Selectmen Income Report:** Mr. Grant reviewed the report as submitted. It was noted State Municipal funding has not been forwarded to municipalities although it is anticipated funds will become available soon for roadway maintenance. Mr. Grant submitted the Town of Franklin Grand List Report from the Assessor and noted it is favorable.

- c. **Monthly Board of Selectmen Expense Report:** Mr. Grant reviewed the report as submitted. The Town is in good shape at this point and there are no major discrepancies. Administrative review is taking place about improving the Fire House budget with respect to operations and priorities. The Public Works Department is showing a somewhat high fuel cost and it will be looked into. The sand and salt budget worked out well this past season.

- d. **Monthly Board of Education Report:** Mr. Peter Calvert reviewed the monthly financial report as submitted. It was noted, the BOE is currently experiencing a budget short fall. Accounted for within the budget.
- e. **Monthly Selectman's Report:** Charlie Grant reviewed the Town Budget as submitted. There was an update on the water and sewer project and how use assessments will ultimately benefit the Town in terms of revenue.
- 6. Correspondence: There was review of the 1) Grand List, and 2) Official copies of the FY 2016-2017 Audit.
- 7. Unfinished Business:
 - a. Board of Finance Operating Budget Request 2018-2019:

MOTION #3 (04-10-18): made by Susan Dombrowski **SECONDED BY** Cali Carboni that the Board of Finance approve their budget line items as follows:

Line Item 0200 Total: \$33,850.00

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

- b. Discussion Spending Freeze

MOTION #4 (04-10-18): made by Chairman Handfield **SECONDED BY** Susan Dombrowski that the Board of Finance release the Franklin Spending Freeze Fiscal Year 2017-2018 as referenced in correspondence signed and issued by the BOF Chairman, dated February 13, 2018

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

- 8. New Business: None
- 9. Public Comments: None
- 8. Adjournment

MOTION #5 (04-10-18): made by Susan Dombrowski **SECONDED BY** Richard Weingart that the Board of Finance adjourn the meeting at 8:30 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

Respectfully submitted,
Sherry Pollard, Board Secretary