

# TOWN OF FRANKLIN

## BOARD OF FINANCE (BOF)

FRANKLIN TOWN HALL  
7 Meetinghouse Hill Rd.  
Franklin, Connecticut  
**MINUTES – REGULAR MEETING**  
Tuesday, July 9, 2019  
7:30 p.m.

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1. Call to Order: Chairman Richard Handfield called the meeting to order at 7:30 p.m.

**Members Present:** Calli Carboni, Chairman Richard Handfield, Vice Chairman Veronica Calvert, Susan Dombrowski, Joe LeVasseur. **Members Absent:** Wesley Crawford, Niels Jeppesen, Richard Weingart.  
**Alternate Members Present:** Roland Mihok.

Chairman Handfield seated Joe LeVasseur for Richard Weingart and Roland Mihok for Calli Carboni

2. Recognition of Visitors: Chairman Richard Handfield recognized visitors.
3. Additions to the Agenda: None
4. Approval of Minutes:

- a. April 23, 2019 Special Meeting

**MOTION #1 (07.09.19):** made by Susan Dombrowski SECONDED BY Veronica Calvert that the Board of Finance approve meeting minutes of April 23, 2019 Regular Meeting as presented  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

- b. May 14, 2019 Regular Meeting

**MOTION #2 (07.09.19):** made by Veronica Calvert SECONDED BY Susan Dombrowski that the Board of Finance approve Meeting Minutes of May 14, 2019 Regular Meeting as presented  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

- c. May 23, 2019 Special Meeting:

**MOTION #3 (07.09.19):** made by Susan Dombrowski SECONDED BY Richard Weingart that the Board of Finance approve Meeting Minutes of May 23, 2019 Special Meeting as amended:

- **MOTION #1:** Veronica Calvert was absent and therefore DID NOT participate in the vote to recommend the Proposed 2019-2020 Town Budget to the Board of Selectman

**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

- d. May 23, 2019 Public Hearing

**MOTION #4 (07.09.19):** made by Susan Dombrowski SECONDED BY Richard Weingart that the Board of Finance approve Meeting Minutes of May 23, 2019 Public Hearing as amended: (1) Roland Mihok was present  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

- e. June 06, 2019 Special Meeting

**MOTION #5 (07.09.19):** made by Richard Weingart SECONDED BY Susan Dombrowski that the Board of Finance approve Meeting Minutes of Jun 06, 2019 Special Meeting as presented  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

- f. June 11, 2019 Regular Meeting (cancelled)

## 5. Review of Reports:

- a. **Monthly Tax Collection Report:** N/A
- b. **Monthly Board of Selectmen Income Report:** Mr. Grant reviewed the report as submitted for FY18-19. Overall, budget line items are where they should be. Mr. Grant noted the State has not released LOSUP funds. The Tax Collector & Treasurer collectively acquired considerable income above the budgeted amount due to tax collection rates and investments, respectively.
- c. **Monthly Board of Selectmen Expense Report:** Mr. Grant reviewed his report as submitted and noted the Budget is where it should be for this time of year. There were a few line items that exceeded their budgeted amount, such as, Town Hall Maintenance (roof leak-Tyler Drive) and air conditioner repairs. All bills have not been received/paid for FY18-19. Currently the Town is in a good position to pay all bills and close-out FY18-19.
- d. **Monthly Board of Education Report:** Chairman Calvert noted School Staff is in the process of closing out FY 18-19. The BOE is currently over-budget for FY18-19 and there are issues showing up with regard to balancing the books. One issue is that School staff is currently trying to account for expenses and income costs associated to the Green Valley Program that currently utilizing some school staff support services as well as the school building. There are expenses, costs, and re-imbursements involved.

Chairman Handfield noted, as of right now, the Town is showing the BOE over-budget by approximately \$44,000. Chairman Calvert responded that BOE is not "over" by that amount because in theory Green Valley needs to reimburse BOE for support services of school staff and rental of the building. Mr. Calvert suggested Town Auditors itemize transactions related to Green Valley and close out their books. Currently, BOE books do not match Town books. Chairman Handfield believes the Town Auditors contract does not cover them "closing-out" books for BOE as that would be the responsibility of BOE. Chairman Calvert agreed to continue reviewing this issue.

e. **Monthly Selectman's Report:**

**Public Works:** Mr. Grant reported the Town Crew are doing an excellent job with mowing, curbing, chip sealing, and crack sealing. The Town Crew has started work on the Plains Road Culvert Replacement Project as DEEP and Army Corp have issued the permit.

**Water & Sewer Project:** USDA and the Town had the Pre-Construction meeting. At this point, staging plans are in process. The Notice to Proceed has not been issued yet but is expected soon.

6. Correspondence: None
7. Old Business: None
8. New Business: None
9. Public Comments:
10. Adjournment

**MOTION #6 (07.09.19):** made by Susan Dombrowski SECONDED BY Richard Weingart that the Board of Finance adjourn the meeting.

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

Respectfully submitted,  
Sherry Pollard, Board Secretary