

**Town of Franklin
Office of the First Selectman
Franklin Town Hall
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**THE MINUTES OF THE REGULAR MEETING OF THE FRANKLIN BOARD OF SELECTMEN HELD AT THE
TOWN HALL AT 7:00 P.M.
Wednesday, THE 24th DAY OF JANUARY, 2018**

CALL TO ORDER: First Selectman Charles Grant called the meeting to order at 7:00 p.m.

PRESENT: Selectman Russell Beisiegel and Selectman Thomas Craney.

RECOGNITION OF VISITORS: John McGuirre

CORRESPONDENCE:

- a. **NONE**

ADDITIONS TO THE AGENDA: First Selectman Charles Grant made a request to add the following under Old business:

d. Discussion of Rich Lasky (Towns Assessor)

MOTION #1: Selectman. Russell Beisiegel made a motion to approve the additions to the agenda as presented. Selectman Thomas Craney seconded the motion. Motion carried unanimously.

APPROVAL OF MINUTES:

- a. January 10, 2018

MOTION #2: First Selectman Charles Grant made a motion to approve the meeting minutes of January 10, 2018 as presented. Mr. Craney seconded the motion. Motion carried unanimously. Mr. Beisiegel abstains.

REVIEW OF REPORTS:

a. Department of Public Works:

The public work crew have been plowing, sanding, and de-icing. We had a windshield that cracked and three set of tires that had to be replaced. I went to the facility was shocked they would not pass inspection. We had an issue with Truck 5 it shut down the reserve tank coolant was empty. There were no fluids, that same truck the turbo failed on it. They are recommending we change the Turbo, it will cost about \$2000 and \$1200 in labor. Thomas Curran wants to change it himself and I gave him the ok to do it in February. I reviewed the maintenance line item and we are in good shape. I spoke to Town Engineering today to get an update on the projects they are working on and their status. They asked about the plains road culvert project and they offered us a solution using our town crew. Basically, we would use our crew, we would hire an exacerbator and operator and town engineering would provide the engineering. We would have to buy the pipes. I told him to put some numbers together and come back to us and let us know. We have plenty of sand, but we may to go and get more salt to finish the season.

b. Financial Report:

I made my first financial report selectman presentation to the board of finance. There were three areas that caught my attention the first one is line item 100.35 the copier everything else seems to be inline. That is 144% were \$1700 over budget because of the new copier and the new wide format copier we purchase in November. The second line item is 1200.10 printing, that's \$1400 over budget for planning and zoning. I believe that's just coded wrong. The last one is memberships were \$4700 over budget that has to be coded wrong too, were looking into it. Otherwise everything else looks like it in line. I requested the tax collector to make a statement at the BOF meeting. We had a lot of people coming in to prepay their taxes but we can't do it we don't have a warrant. Unless you pay more than \$10,000 in property taxes there's no sense in doing it.

OLD BUSINESS:

a. Recap on Uncas Health District

We are now part of the Uncas Health District. I spoke to Pat McCormack and he started doing inspections. All the inspections are going to be done on a timely basis. We got gigged on that last year by the state because it wasn't getting done. One thing we did talk about, if Ron Chalecki has sign any permits for septic tanks that he will finish that permit because he started it. Instead of somebody new coming in and questioning things or delaying the project. He should be done by the end of the month.

NEW BUSINESS:

a. Appointment to the Uncas Health District Board of Directors for a 2-year Term:

We need one person to volunteer to be a part of the Uncas Health District board of directors for a two year term. The board of Selectman volunteer Thomas Craney to represent the town of Franklin.

MOTION # 3: First Selectman Charles Grant made a motion to appoint Thomas Craney to the Uncas Health District Board of Directors for a 2-year term. Mr. Craney seconded the motion. Motion carried unanimously.

b. Discussion on the Assessor Salary line item on the budget: First Selectman Charles discussed the assessors line item. Last year the Assessor asked for more money for this year budget but Rich

never put it in, the line item stayed the same. Last year budget we gave him \$110 more a week because he wanted to leave. I was going to bring it here and have us approve it was \$1600 more for the whole year. I don't have all the documents and information we are going to have to table this until the next meeting.

c. Discussion on Franklin Life: First Selectman Charles Grant updated everyone on Franklin life. The fire department did a bonfire last Friday and it was a great turnout. They had coffee, hot chocolate, and snacks. The school had a dance that same day which was a conflict, which is why some people had to leave early. We need to find a way to get the event dates from the school. I convinced Dave Lions to give us our own page on Lebanon Life. We have a couple of events coming up, we will get more advertising out there like the library and town hall.

d. Discussion on 2018-2019 Budget: First Selectman Charles Grant gave an update on the 2018-2019 budgets. Cindy and I are putting the budget request sheets together. We should have this ready for the next meeting so we can start to review it. A lot of them have not submitted their requests so were just going to fill them out from last year's requests.

e. Update on Bill Paying Procedure: First Selectman Charles Grant gave an update on the bill paying procedure. The book keeper would like to do the bill pay weekly. I said I would like the board of selectman to review and sign the checks biweekly. I spoke to Patricia (the towns Treasurer) we are going to try to work it out, once the invoice come in, I would approve them and Laurie will plug them in once a week into QuickBooks. We are going to try to set up a system to make it easy on everyone. Once we get settled down and we do this new system everything will get paid on time. I would also like to ok the payroll checks too with the time cards. I would like for all of it to be done here, I think it's important for us to see it.

f. Discussion on Tax Collector and Assistant Tax Collector: The tax collector sent me a list of discrepancy and they are slowly trying to get to it. They are finding some mistakes in July but we are adjusting them. They are hopeful that everything should be completed by next week. Right now they are back to July and now they are working on April and May. They are working with the bookkeeper, treasure, and auditor. I should have a complete report for you by the next meeting. Melissa is functioning as the Assistant tax collector, but its only temporary. On the budget sheet for Assistant Tax collector it should be broken down separately as a line item. Hopefully next week we should be all done with the assistant tax collector and we should be back on track.

ANNOUNCEMENT OF NEXT MEETING: Wednesday, February 7, 2018.

COMMENTS FROM THE PUBLIC: NONE

ADJOURNMENT:

MOTION # 4: First Selectman Grant made a motion to adjourn the meeting. Mr. Beisiegel seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:00 p.m.

Respectfully submitted
Cindy Machi- Rodriguez
First Selectmen Administrative Assistant