

**Town of Franklin  
Office of the First Selectman  
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**THE MINUTES OF THE SPECIAL MEETING OF THE FRANKLIN BOARD OF SELECTMEN HELD AT THE  
TOWN HALL AT 7:00 P.M.  
THURSDAY, THE 8TH DAY OF MARCH, 2018**

**CALL TO ORDER:** First Selectman Charles Grant called the meeting to order at 7:04 p.m.

**PRESENT:** Selectman Thomas Craney.

**RECOGNITION OF VISITORS:** NONE

**CORRESPONDENCE:**

- a. **NONE**

**APPROVAL OF MINUTES:**

- a. February 21, 2018

**MOTION #1:** First Selectman Charles Grant made a motion to approve the meeting minutes of February 21, 2018 as presented with a few minor modifications (change the word light fixtures to light bulbs, scurrying to hurrying, Tom to Thomas Curran.) Selectman Thomas Craney seconded the motion. Motion carried unanimously.

**REVIEW OF REPORTS:**

**a. Department of Public Works:**

The Public Works crew have been plowing and cleaning up from the last two nor'easter storm. There has been no major breakdown of vehicles, however a truck got stuck during the storm but we were able to get him out with no injuries. We have three roads closed in Franklin due to the storm. There's trees across the roads and some wires are down. The Public crew cannot touch them until Eversource comes to the scene. The emergency management director, and I toured the roads this morning, documented all the location, and contacted Eversource.

**b. Financial Report:**

First selectman Charles Grant gave an update on the financial reports. First selectman grant gave a copy of the most updated budget which included both income, expenses, and the audit report. Kelsey did not get the tax collector report this week. However, were at 96.67% in tax collections, a lot more people are coming in to pay their bills. First Selectman Grant went over the audit portfolio. These reports show us the income level from June 2017-2018 we took in \$237,000 there's half of it right there. Patricia and I are still working on it to see where this money came from. Total expense is \$222,000 under budget. First Selectman Grant went over a few line items and the year to date budget. For example, line item number 100.60 Human Resource Manager, we never filled in this position the administrative assistant took over these duties. Patricia and I are going to address it. Selectman Craney asked where the money for the water sewer project was located in the budget. First selectman Grant responded that the grant money is in the general fund but it's not calculated in the balance yet. The treasure and I will sit down to document all of this and go over it again.

**OLD BUSINESS:**

- a. Discussion on 2018-2019 Budget:** First Selectman Charles Grant gave an update on the 2018-2019 budgets. The 2018-2019 budget request are ready to be reviewed. There we be changes made as we move along, which will be easy to do since everything is digitalized now. First Selectman Grant distributed the binder with the budget requests to Selectman Thomas Craney to review on his free time until the next meeting. My goal is to have a budget proposal ready by May 1, 2018.
- b. Discussion on Fire House Roof Project:** First Selectman Charles Grant gave the latest update on the Fire House Roof Project. The gutters at the fire house have been installed, but we still have leaks over the dish washer and the duct work over the oven. First Selectman Grant will reach out it to the architecture next week so we can address it. I got a call from the roofing material company that they did get their \$15,000.00 first payment, but they still have a balance of \$15,000.00. I told them that's there's nothing the town can do about it. We still owe \$8,000.00 to above and beyond lift and the rest will go to the cost of repairing the leaks.
- c. Discussion on BOF Spending Freeze:** First Selectman Charles Grant gave an update on the Board of Finance spending freeze. The fire dept called to inform me that the freezer compressor is not working. I told them to just replace it. It's good that these entities are coming to me and asking me if they can make certain purchases. Selectman Thomas Craney asked if the freezer compressor purchase will be coming out of the towns budget or the fire department budget? First selectman answered that it will come out of the Fire Dept budget. First selectman Grant is hopeful that the board of finance next week will withdraw the spending freeze. I am also planning on having a special meeting on Tuesday night to discuss our wish list for the board of finance. We want money back for the murphy road project. I would like feedback from the board of selectman. The board of finance are meeting on Tuesday. I will let you guys know on Monday when that meeting will be.

- d. **Update on Golf Course:** First Selectman Charles Grant gave an update on the golf course. First Selectman Grant receive a call from Sam Giavaraon Monday or Tuesday that they are ready to move forward. He started to give me dates. I talked to Sherry and it sounds like they are going to move forward. There will be a time share and hotel on the golf course. They are hiring a crew to install a golf course. We will get more information at the preop meeting.

**New Business:**

- a) **Discussion on Tri-State Trek:** I got a request from Tristate trek to use the town hall parking lot and dumpster on Saturday June 23, 2018 from 8:15am-10:00am. They will be responsible for staffing, site set up, traffic control, and they have a certificate of insurance. We need to approve that we allow Tri-State Trek to utilities our town hall ground and facilities as requested.

**MOTION #2:** Selectman Thomas Craney made a motion to approve Tri-State Trek to utilizes Franklins Town hall grounds and facilities on June 28, 2018. First Selectman Grant seconded the motion. Motion carried unanimously.

- b) **Approval of Tax Refund: Idaho Housing & Finance Association for \$51.26**

**MOTION #3:** First Selectman Charles Grant made a motion to approve the tax refund as presented. Selectman Thomas Craney seconded the motion. Motion carried unanimously.

**ANNOUNCEMENT OF NEXT MEETING:** Wednesday, March 21, 2018.

**COMMENTS FROM THE PUBLIC:** NONE

**ADJOURNMENT:**

**MOTION #4:** First Selectman Charles Grant made a motion to adjourn the meeting. Selectman Thomas Craney seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:30 p.m.

Respectfully submitted  
Cindy Machi- Rodriguez  
First Selectmen Administrative Assistant