

**TOWN OF FRANKLIN
BOARD OF FINANCE (BOF)
FRANKLIN TOWN HALL
7 Meetinghouse Hill Rd.
Franklin, Connecticut**

REGULAR MEETING MINUTES

**Tuesday, February 9, 2021
7:00 p.m.**

1. Call to Order: Chairman Handfield called the Regular Meeting to order at 7:00 p.m.

Members Present: Nate Boyden, Vice Chairman Veronica Calvert, Susan Dombrowski, Chairman Richard Handfield, Richard Weingart (7:10). **Members Absent:** Calli Carboni. **Alternate Members Absent:** Jeremy Beisiegel, Wesley Crawford, Roland Mihok.

Also Present: First Selectman Charlie Grant, Selectman Tom Craney, Tax Collector Kelsey Allard, Town Clerk Lynda Craney, Board of Education Chairman Peter Calvert.

2. Recognition of Visitors: none
3. Additions to the Agenda: none
4. Approval of Minutes:

- a. December 8, 2020

MOTION #1 (02.09.21): made by Susan Dombrowski SECONDED BY Veronica Calvert that the Board of Finance approve meeting minutes of December 8, 2020 - as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIES

- b. December 29, 2020 Special Meeting

MOTION #2 (02.09.21): made by Veronica Calvert SECONDED BY Susan Dombrowski that the Board of Finance approve meeting minutes of December 29, 2020 – as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIES

5. Review of Reports:

- a. **Monthly Tax Collection Report:** Kelsey Allard presented the Tax Collectors Reports:

Dec 31, 2020:

- 64.50% 2019 Grand List taxes collected
- \$91,218.88 Prior year taxes collected
- \$23,673.21 Interest and lien fees collected

Jan 31, 2021:

- 90.92% 2019 Grand List taxes collected
- \$115,659.78 Prior year taxes collected
- \$31,991.76 Interest and lien fees collected

- b. **Monthly Board of Selectmen Income & Expense Report:**

Income: Charlie Grant reviewed FY20-21 Income Report as submitted. There was discussion on the Town receiving Town Aide Road [TAR] Grant funds and COVID funds.

Expense: Reviewed FY 20-21 Expense Report as submitted. It was noted, the 1600 series in the budget will increase significantly due consistent recent winter storms.

- c. **Monthly Board of Education (BOE) Report:** Peter Calvert reviewed FY19-20 end-of-year budget numbers and FY20-21 projected budget numbers. There was discussion about COVID emergency expenses/re-imburements, grants, and Educational Cost Sharing. Incoming funds will be allocated proportionately within FY19-20 and FY20-21. Initial estimate of the current Board of Education budget is that they will be in the red by \$170,000.

6. Correspondence: N/A

7. Unfinished Business: N/A

8. New Business:

- a. Draft Request for Proposals Audit Services FY 2021, 2022, & 2023.

BOF is seeking bids for the Annual Audit of the Financial Records of the Town of Franklin for fiscal years ending June 30, 2021, June 30, 2022, and June 30, 2023. Bids must be received by 3:00 P.M on March 9, 2021 and will be opened at the or BOF Meeting of March 9, 2012, 7:30 p.m.

- b. Approval BOF Budget Items FY 21-22:

MOTION #3 (02.09.21): made by Richard Weingart **SECONDED BY** Susan Dombrowski that the Board of Finance approve their FY 21-22 Budget Line Items as follows:

Line Item 0200.10	Annual Town Report	\$ 50.00
Line Item 0200.20	Advertising / Auditor	\$35,000
Line Item 0200.30	Contingency	\$ 50.00
Line Item 0200.50	Inventory Management	\$ 50.00

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

9. Public Comments: N/A

10. Adjournment:

MOTION #3 (02.09.21): made by Susan Dombrowski **SECONDED BY** Nate Boyden that the Board of Finance adjourn the meeting at 7:33 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

Respectfully submitted,

Sherry Pollard,
Board Secretary