

Repossessed:

1. A copy of Ct. Department of Motor Vehicles (DMV) cancellation of plate receipt. **REQUIRED**
AND Any one of the next
2. Letter from the finance company stating the date vehicle was taken and that it was not redeemed by you and the year, make, model & Vehicle Identification # of the vehicle
3. Copy of bill of sale or auction papers that shows the year, make, model & Vehicle Identification # of the vehicle and date of sale.

Donated:

1. A copy of Ct. Department of Motor Vehicles cancellation of plate receipt. **REQUIRED AND**
2. Letter from charitable organization on the organization's **letterhead**, stating that the vehicle was donated, the date of the donation and the year, make, model & vehicle identification # of the vehicle.

In accordance with federal law and the United States Department of Agriculture policy, this institution is prohibited from discrimination on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write the USDA Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington D.C., 20250-9410, or call 800-795-3272 (voice) or 202-720-6382

**DEADLINE FOR PRESENTATION
OF PROOF FOR ADJUSTMENT**

Ct. Department of Motor Vehicles does not inform towns when plates are returned nor when vehicles are sold, registered out of state or otherwise disposed of. It is the taxpayer's responsibility to provide the required documentation within the time limits as provided under applicable Ct. law.

Assessment Date	Deadline for Presentation of Proof
October 1, 2016	December 31, 2018
October 1, 2015	December 31, 2017
October 1, 2014	December 31, 2016

The proof for adjustments ("prorates") of motor vehicle list must be presented within 27 months of the assessment date. Example: The owner of a vehicle with a bill with an assessment date of October 1, 2013 has until December 31, 2015 to present all proofs of disposal.

Taxpayer failure to provide all forms of proof for adjustment within the 27 months of the assessment date forfeits the right to an adjustment of the bill by Ct. law (12-71c).

Appeals Process

Questions about the motor vehicle appeal process should be directed to the Assessor's Office at 860-642-6475

**CLAIMED EXEMPT DUE TO ACTIVE
MILITARY SERVICE**

Out of state resident based in Connecticut must file Soldiers & Sailors Civil Relief Act form annually with the Assessor's Office.

Residents of Connecticut based out of state must file Active Duty form annually with the Assessor's Office. Forms are available in the Assessor's Office.

Motor Vehicle

**CREDIT
IF
WAS**

REPOSSESSED?

DONATED?

TOTALED?

STOLEN?

SOLD?

Assessor's Office
7 Meetinghouse Hill Road
Franklin, CT 06254

Phone: (860) 642-6475
Fax (860) 642-6606

E-Mail franklinassessor@99main.com

Office Hours
12:00 – 3:00 PM Tuesday
6:00 – 8:00 PM Tuesday Evening
Thursday 9:00-3:00PM

What if I:

Transferred Plates:

If you transferred your plates to a new vehicle, you are not entitled to an adjustment. In essence, the adjustment follows the license plate. The original bill for the old vehicle should be paid. A supplemental list will generate a bill for the new vehicle with a credit (exemption) for the period that the old vehicle was no longer owned.

Supplemental tax bills will be mailed January 1st.

Registered my car after October 1, 2016?

Vehicles registered after October 1, 2016 will be on the Supplemental motor vehicle list, as described below. Supplemental tax bills will be mailed in January and are due January 1, 2018.

Supplemental Motor Vehicle Tax Bills

Supplemental motor vehicle bills cover motor vehicles registered after October 1, 2016 and before August 1, 2017.

Motor vehicle taxes are prorated from the month registered through September at the following percentages of assessed value.

Month Acquired	New License Plate Code	Transfer License Plate Code	% of Assessment
October	A	N	100
November	B	O	91.7
December	C	P	83.3
January	D	Q	75.0
February	E	R	66.7
March	F	S	58.3
April	G	T	50.0
May	H	U	41.7
June	I	V	33.3
July	J	W	25.0

Adjustments to Motor Vehicle Bills

From the category which best describes your situation entitled "What if My Vehicle Was" Forward the appropriate two forms of proof to:

Assessor's Office
Town of Franklin
7 Meetinghouse Hill Rd
Franklin, CT 06254
Phone: (860) 642-6475

Please note: A Connecticut Department of Motor Vehicles (DMV) cancellation of license plate receipt does not show that you have disposed of the vehicle. Therefore a second form of proof is required to support an adjustment.

Copies of Ct. Department of Motor Vehicles cancellation of plate receipt may be requested from Ct. Department of Motor Vehicles (DMV) Copy Records Division at (860) 263-5154 or at www.dmvct.org.

What if My Vehicle Was?

Sold:

1. A copy of Connecticut Department of Motor Vehicles cancellation of plate receipt **REQUIRED**

AND any one of the next

2. A copy of the bill of sale with the year, make, model & Vehicle Identification # as well as the buyer's signature.
3. A copy of the new owner's registration or the new owner's title with the issue date, year, make, model & Vehicle Identification # of the vehicle.
4. A copy of your title showing transfer.

5. A letter from your insurance agent or company stating the date the insurance was cancelled, the reason for cancellation and the year, make, model & Vehicle Identification # of the vehicle.

6. From Ct. DMV registration form, bill of sale section at bottom of form.

7. Reverse side of registration renewal form – transfer of ownership form.

Totaled/Junked:

1. A copy of Ct. Department of Motor Vehicles cancellation of plate receipt. **REQUIRED**

AND any one of the next

2. A letter from your insurance agent or company stating that the vehicle was totaled, the date of the accident and the year, make, model & Vehicle Identification # of the vehicle.

3. Dated receipt from junk dealer to whom the vehicle was sold and the year, make, model & Vehicle Identification # of the vehicle.

Registered out of State:

1. A copy of the out of state registration or title. (Showing the issue date year make model & Vehicle Identification # of the vehicle.)

REQUIRED AND

2. A copy of Ct. Department of Motor Vehicles (DMV) cancellation of plate receipt.

Stolen:

1. A copy of Ct. Department of Motor Vehicles (DMV) cancellation of plate receipt.

REQUIRED AND

2. A statement from your insurance agent or company stating that vehicle was stolen and not recovered, date of theft and the year, make, model & vehicle identification # of the vehicle.

Taxed in Wrong Town:

If you lived in a different Connecticut town on October 1, 2015 please provide:

1. Proof of residency prior to October 1 in form of Field Card, (Assessor's Office), Voter Identification Card, (Registrar of Voters), lease agreement of rental unit

OR

2. Written correction from the Department of Motor Vehicles (DMV)